

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING
HELD ON WEDNESDAY, JANUARY 9, 2019 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Tonita Gurulé-Girón (Arrived at 5:40 p.m.)

COUNCILORS: David G. Romero
Barbara A. Casey
Vincent Howell
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
Esther Garduno Montoya, City Attorney
David T. Bibb III, Chief of Police

CALL TO ORDER

Mayor Pro-Tem Vince Howell called the meeting to order.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Ulibarri Jr., asked for a moment of silence for all the seniors who are in nursing homes or hospitals and that they get well and get to go home.

APPROVAL OF AGENDA

Interim City Manager Ann Marie Gallegos advised to add a presentation by Utilities Director Maria Gilvarry on water issues before public input. Interim City Manager Gallegos also advised adding item number 10, adoption of resolution #19-07, a BAR with DFA. Interim City Manager Gallegos advised the item is a

discussion item and there will be no action taken until the next council meeting. Councilor Casey made a motion to approve the agenda as amended. Councilor Ulibarri, Jr., seconded the motion. Mayor Pro-Tem Howell asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|-----------------|-----|------------------------|-----|
| David G. Romero | Yes | Vincent Howell | Yes |
| Barbara Casey | Yes | David A. Ulibarri, Jr. | Yes |

City Clerk Fresquez re-read the motion and advised that the motion carried.

PRESENTATION

Utilities Director Maria Gilvarry advised she would be giving an update on the water issue, and advised she received a report at about 4:30 pm that residents were starting to receive water and water pressure. Utilities Director Gilvarry advised she sat down with dozens of residents from Camp Luna to answer questions and provide information.

Utilities Director Gilvarry advised they have three tanks, the Cabin Site Tank, the Luna Tank and the Valencia Tank and each tank feeds the zone below it by a gravity fed system. Utilities Director Gilvarry advised they took their primary tank offline in June or July which is the Cabin Site Tank due to the age. It was offline for a seven month rehab, which involves draining the tank, cutting into the tank, inspecting the inside of the tank and repairing and replacing any pieces of the tank that are aging or rotting, which is necessary to ensure the tank can give the community another forty plus years of quality service. Utilities Director Gilvarry advised if they hadn't moved forward on the rehabilitation of the tank then someday it could have potentially led to a failure of the tank which at that point could impact the community for months.

Utilities Director Gilvarry further advised the Cabin Site Tank is a five million gallon tank which acts like a buffer for the community and can allow the community at least three to four days of water if there are ever water leaks or the treatment plant needs to be taken offline. Utilities Director Gilvarry advised since the tank was taken offline to rehabilitate it, they currently did not have the five million gallon buffer so there was an immediate impact to Luna residents. Utilities Director Gilvarry advised due to the temperature changes they have had numerous leaks throughout the City due to the expansion and contraction of the aging infrastructure. Utilities Director Gilvarry advised her staff is trying different

things to minimize the impact to Luna residents and fill up the tanks as rapidly as possible.

Utilities Director Gilvarry advised the Cabin Site Tank project is scheduled to be turned over to the City on January 28th and will come to a close and expect to fill the tank in February. Utilities Director Gilvarry thanked Big R and Mike Salazar for temporarily donating a fifteen hundred gallon tank to the County to assist the Luna residents with water. Utilities Director Gilvarry advised the City purchased about one hundred to one hundred and fifty cases of water with an open PO to purchase more water for the residents of Camp Luna who are in need of bottled water and advised the Recreation Center is available for Luna residents who need access to showers and transportation if needed. Utilities Director Gilvarry advised until the tanks and the lines are completely filled she cannot guarantee it doesn't keep affecting the residents of Camp Luna or that it won't affect the New Mexico Behavioral Health Institute.

Discussion and questions took place regarding leaks and when the water outage started.

Discussion and questions took place regarding if Utilities Director Gilvarry plans to purchase a water tank like the one Big R temporarily donated.

Councilor Casey thanked Utilities Director Gilvarry for all her and her staff's hard work and advised she knows people are upset but the employees are working very hard.

Councilor Casey advised the pipes in Las Vegas are really old and asked if there was a contingency plan for other emergencies that might occur.

Discussion took place regarding the leak detection program and determining which lines are failing.

Councilor Howell thanked Utilities Director Gilvarry for all her updates and asked for a status update on trash pickup and snow removal.

Utilities Director Gilvarry advised due to the one guaranteed holiday a year which is Christmas, it was going to shift the pick up week by one day and once the snow started coming down the routes were impacted by the snow. Utilities Director Gilvarry advised they have many roads and even with a slight incline the twenty

ton trucks can go sliding, so they need to make sure the roads are safe. Utilities Director Gilvarry advised some roads were still hard for drivers to go up and down so the Solid Waste Manager Lucas Marquez started taking their staff in pickup trucks.

Councilor Howell asked if they had enough personnel to work the snow removal equipment.

Discussion took place regarding the Utilities Department assisting the Public Works Department with the snow removal.

Councilor Howell asked if they have enough snow removal equipment.

Discussion and questions took place regarding the snow removal during the storm and mentioned they do have enough employees for the snow removal equipment.

Interim City Manager Ann Marie Gallegos advised they had a lot of calls regarding the side streets but their focus was on the main roadways, medical facilities and any schools if they were open.

Interim City Manager Gallegos acknowledged the team effort between the different departments to get the snow cleared.

Discussion and questions took place regarding who cleans the road to the transfer station.

Councilor Casey thanked everyone for the work that they did and thanked Interim Public Works Director Christy Rodarte for helping shovel snow for a handicapped customer.

Councilor Romero thanked all the employees for going above and beyond and asked if there is enough guys with CDLs to work the equipment and if they have been given the proper training and also the need for proper communication not only between the community but also the different entities like the County.

Mayor Gurulé-Girón thanked the newly elected County Commissioner Harold Garcia for delivering the water.

Mayor Gurulé-Girón advised Utilities Director Gilvarry had done an exceptional job with the water situation and advised she had a few young individuals who were out volunteering to clean yards.

Mayor Gurulé-Girón thanked Interim City Manager Gallegos for doing an outstanding job and advised the City has always had an incredibly good relationship with NMDOT and advised Mills Avenue is a City street but NMDOT did extend their service by helping with other streets and is grateful to them.

Mayor Gurulé-Girón thanked the County for being instrumental and advised she felt terrible for those who were impacted with no service and advised Senator Pete Campos has contacted the Governor's office to seek assistance in the emergency situation in Las Vegas.

PUBLIC INPUT

Cisco Rubio advised he is speaking on behalf of the residents in Camp Luna. Mr. Rubio thanked Utilities Director Gilvarry and all her staff for all the work they have done and advised water was restored around five o'clock and he also thanked Commissioner Garcia and Big R for the water tank. Mr. Rubio advised their biggest concern is that it has happened three times in the last couple of months where they have gone days without water. Mr. Rubio advised some of the points he wanted to make was primarily a notification system and is aware of the notification via social media but not many of them are on social media. Mr. Rubio advised if they could get the PSA flyers about the issues and he could pass them out to the residents himself.

Mr. Rubio advised the presentation was helpful regarding the water tank rehab and didn't know if the project could be moved up sooner so they wouldn't have to worry as much. Mr. Rubio asked how long would the rehab be good for and if it has to be done every certain amount of years, and if there could be a backup tank that could be purchased for them.

Mr. Rubio asked about adjustments to their bills for going days without water and advised those who run off heating systems that require water could fail. Mr. Rubio advised their biggest concern is notification and how they could be notified.

Brenda Ortega advised they are very concerned about being notified when these things occur, even if its a call to one or two people and then they could relay it to

everyone else. Ms. Ortega advised she is not only a resident of Camp Luna but also works at the Community College which also affects the preschool and other students. Ms. Ortega advised they want to make sure they have that communication and she wants to commend those who returned her phone calls such as the Mayor, and she spoke with the Newly Elected Commissioner, Senator Pete Campos, Representative Salazar and tried calling the Governor for emergency funding. Ms. Ortega advised they do recognize the hard work from everyone who worked to rectify those situations but it is very dangerous for them not to have water in case of a fire or the elderly can get sick. Ms. Ortega advised the community is willing to be part of the solution and help in anyway shape or form to rectify these situations.

Utilities Director Gilvarry advised she wanted the community and Council to know they got with the Fire Department and they immediately knew Luna was without water and they had tenders if they needed to address any emergency situations.

Mayor Gurulé-Girón advised there was an issue with the notification and she spoke with the President of Luna and he never received notification and believes it is important to get it out to the radio and go door to door especially in a dire situation that impacts the health and safety of residents.

Councilor Romero asked if people would have access to a mobile app.

Discussion took place regarding the best way to notify residents which would be through the radio stations.

Marshall Poole advised they increased their live outcome rate which is an animal's chance of being placed in a good home to 93.6 percent, that is more than a two percent increase from 2017. Mr. Poole advised in December, the animal welfare coalition took in one hundred and nine animals and returned thirteen animals to their owner or guardians but their biggest challenge is they don't have animals identified. Mr. Poole advised they adopted fourteen animals locally and they trapped eleven wild cats. Mr. Poole advised they transported thirty three dogs to five different agencies for adoption and transported twenty four citizen owned dogs and cats at a low cost of twenty five dollars or no cost for spaying and neutering.

Mr. Poole advised they had a family who lost their home due to a fire and the shelter supplied them with a dog house with straw and dog food so they could continue to care for their animal and will spay or neuter their dog at no cost.

Mr. Poole advised the total figures for 2018 were, they trapped or neutered two hundred and forty four community cats and either returned them to the community or sent them out as barn cats to rural areas. Mr. Poole advised they provided free or low cost spay and neuter services to two hundred and one citizen owned animals throughout the year.

Mr. Poole advised they received a twenty one thousand four hundred dollar grant from PetSmart Charities for spay and neutering in the community.

DISCUSSION ITEMS

1. Traffic Safety Bureau Grant funds for Las Vegas Police Department for overtime to conduct End DWI, Buckle Up and STEP operations throughout the City.

Police Chief David T. Bibb III advised the Traffic Safety Bureau grant is what funds the overtime projects to include the selective traffic enforcement program. Police Chief Bibb advised the Police Officers are enthusiastic about the programs.

Councilor Casey advised she was glad they are getting money for those programs.

The governing body agreed to place the item as a consent agenda item.

2. Resolution No. 19-02 assuring the availability of funds for the lease/purchase of a new 2018 Elgin Whirlwind Dual Broom Sweeper.

Interim Public Works Director Danny Gurule advised the sweeper they are seeking approval for will help with leaves because the sweeper they currently have is not picking up debris. Interim Public Works Director Gurule advised the streets will look a lot cleaner with both sweepers.

Councilor Ulibarri, Jr., asked what their plans are for the old sweeper.

Interim Public Works Director Gurule advised the sweeper they have now is being leased out and once the five year lease is done they have the option of purchasing it or they can give it back.

Councilor Ulibarri, Jr., asked if they have scheduled routes when they clean the streets.

Interim Public Works Director Gurule advised they do have weekly routes and with two sweepers they could probably cut the routes in half by having the sweepers at opposite sides of the City and the new sweeper will compact the leaves and it will have attachments to clean storm drains.

Councilor Casey asked if the current sweeper sucks up debris.

Interim Public Works Director Gurule advised no.

Discussion took place regarding the current sweeper leaving dirt on the streets.

Discussion and questions took place regarding the cost and warranty of the new sweeper.

Discussion took place regarding the areas and days of the routes for the street sweeper.

Councilor Romero requested putting the map of the routes for the street sweeper on the City website.

Discussion took place regarding the lease agreement, if there is scheduled maintenance for the equipment and training on the equipment.

Councilor Howell asked how the new sweeper will eliminate the dust flying all over.

Interim Public Works Director Gurule advised he will check to make sure they are putting the sprayers on but the new sweeper will also have a sprayer and will suck up the dust.

Discussion took place regarding using effluent water in the sweepers.

The governing body agreed to place the item as a consent agenda item.

3. Resolution No. 19-03 assuring the availability of funds for the purchase of a new 2019 Ford F-750 Bucket Truck through Don Chalmers Ford Company and Clark aerial lifts. Total price including aerial lift is \$220,601.32.

Interim Public Works Director Danny Gurule advised the current bucket truck they have is giving them problems and they utilize it alot.

Councilor Casey advised the resolution states the purchase of a 2018 bucket truck but the backup mentions a 2019 bucket truck and wondered which one it was.

Discussion took place regarding changing the resolution to state a 2019 bucket truck.

Discussion and questions took place regarding whether the total price of the bucket truck with aerial lift should be included in the resolution.

Discussion took place regarding not having to get a different vendor to help with the lights in the park or having to borrow a crane from Franken because the bucket truck aerial lift will reach.

Discussion and questions took place regarding the stability of the bucket truck when trimming trees in case a branch falls and the way it's positioned.

Interim Public Works Director Gurule advised the old bucket truck needs minor repairs and they hope to utilize it as well.

The governing body agreed to place the item as a consent agenda item.

4. Award request for bids #2019-05 for the Mills building rehabilitation project to Stoven Construction, Inc..

Utilities Director Maria Gilvarry advised WH Pacific did the planning and design of the rehabilitation of the formerly known State Police building, now known as the Utility building on Mills. Utilities Director Gilvarry advised the project will allow them to occupy the building but it does not meet ADA, the air conditioning, lighting and everything else is not to standards and the electrical needs to be

upgraded and updated. Utilities Director Gilvarry advised they will be moving customer service to an area where it will better for the customers.

Discussion and questions took place regarding the budget and where the amount for the project would be coming from.

Discussion and questions took place regarding if a rate increase or decrease would have an effect on the project.

The governing body agreed to place the item as a consent agenda item.

5. Request to purchase one transport truck for the Solid Waste division.

Utilities Director Maria Gilvarry advised solid waste is in need of another transport truck due to the engine of one being blown and could not be fixed because it was not cost effective.

Utilities Director Gilvarry advised having the transport truck would add to their transports to Wagon Mound because the more trucks they can get out in time the more they can get out of the transfer station.

Utilities Director Gilvarry advised they need to get rid of their green waste pile and having the transport truck would help to remove it.

Utilities Director Gilvarry advised the transport truck will benefit them by hauling more green waste and more trash.

Discussion and questions took place regarding why the engine was blown on the older transport truck and what the plans would be for the truck thereafter.

Discussion and questions took place regarding the warranty and getting an extended warranty for the transport truck.

The governing body agreed to remove the item from the consent agenda and instead place the item on the regular agenda for further discussion.

6. Request to purchase one transport trailer for the Solid Waste division.

Utilities Director Maria Gilvarry advised the trailer will be used for solid waste transport to Wagon Mound or Estancia, the one they currently have is rusty and not safe to operate on the road.

Discussion and questions took place regarding the condition of the current transport trailer.

The governing body agreed to place the item as a consent agenda item.

7. Resolution #19-04.

Interim Finance Director Tana Vega advised they are repealing and replacing resolution 18-43 at the request of the New Mexico Department of Finance and Administration to clarify budget adjustments, adjusting various funds, budgeted revenues and expenditures and transfers in and out.

Interim Finance Director Vega advised there is a new budget analyst at DFA and she did not approve the previous resolution as presented to her due to needing more detail in the resolution.

Discussion and questions took place regarding how long the previous budget analyst was there and who requested the update to the previous resolution.

Discussion and questions took place regarding if the previous resolution had the dollar figures included.

The governing body agreed to place the item as a consent agenda item.

8. Resolution #19-05.

Interim Finance Director Tana Vega advised they are repealing and replacing resolution 18-45 at the request of the New Mexico Department of Finance and Administration to clarify budget adjustments, adjusting various funds, budgeted revenues and expenditures and transfers in and out.

The governing body agreed to place the item as a consent agenda item.

9. Resolution #19-06.

Interim Finance Director Tana Vega advised they are requesting approval of the resolution to increase various budgeted revenues, expenditures and transfers to and from within the various funds all from the fiscal year 2019 budget.

Councilor Casey advised in the resolution on the third Whereas on the last line states, \$50,000 Fire Protection Other Special Revenue Fund and a \$43,000 to NMFA Fire Equipment Loan Fund and asked why the "a" was there before the \$43,000.

Interim Finance Director Vega advised it should say transfer, "a transfer of \$43,000 to NMFA Fire Equipment Loan Fund".

Discussion took place regarding correcting the resolution to say, a transfer of \$43,000 to NMFA Fire Equipment Loan Fund.

The governing body agreed to place the item as a consent agenda item.

10.Resolution #19-07.

Interim Finance Director Tana Vega advised they are requesting approval of the resolution to increase budgeted revenues, expenditures and transfers to and from within various funds. Interim Finance Director Vega advised she overlooked a grant that was not included in the resolution #19-06.

Mayor Gurulé-Girón advised the item could not be placed on the consent agenda and will be for discussion only and will be on the regular agenda.

EXECUTIVE SESSION

Councilor Casey made a motion to convene into executive session for the purpose of discussing limited personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|-----------------------|-----|-----------------|-----|
| David A Ulibarri, Jr. | Yes | David G. Romero | Yes |
| Vincent Howell | Yes | Barbara Casey | Yes |

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into regular session after being in executive session to discuss limited personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978, no action was taken or voted on. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|------------------------|-----|----------------|-----|
| David G. Romero | Yes | Vincent Howell | Yes |
| David A. Ulibarri, Jr. | Yes | Barbara Casey | Yes |

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Howell suggested having Comcast put PSAs out on their channel when issues arise and also having a specific number where community members can call and hear PSAs or updates to help with the lack of communication or having a mass email go out.

Mayor Gurulé-Girón advised to check on the costs for PSAs with Comcast.

Mayor Gurulé-Girón advised in the past PSAs had a note saying to contact the police department for information and now she's heard people are getting hung up on or the phone just rings.

Police Chief Bibb advised he spoke with IT Manager Kenny Roybal about changing the prompting messages to connect with dispatch easier and quicker.

Councilor Romero suggested a 311 phone number for better communication.

Interim City Manager Gallegos advised they will look into all the ideas for better communication and advised Utilities Director Gilvarry has a listing of where she sends out PSAs.

ADJOURN

Councilor Howell made a motion to adjourn. Councilor Ulibarri, Jr., seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

| | | | |
|-----------------|-----|----------------|-----|
| David G. Romero | Yes | Vincent Howell | Yes |
|-----------------|-----|----------------|-----|

Barbara Casey

Yes

David A. Ulibarri, Jr.

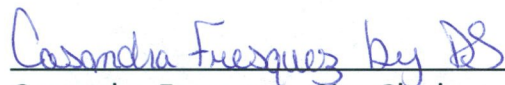
Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:



Casandra Fresquez, City Clerk